

BOARD OF EDUCATION

Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, June 13, 2023.

The President, Ms. Pollock, called the meeting to order at 6:02 p.m. and read the Opening Statement.

1. Call to Order

Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Ms. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Roll Call

Bruce Bolderman

Eugene Cattani

Michael Moran (SL) - absent

Donna Bossone

Terence Hoverter - absent

Thomas Pellegrino

Martin Burns

Joseph Loffredo

Alexis Pollock

James Carey (SLH) - absent

Joseph Milancewich (Brielle)

Alfred Sorino

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools; Gabrielle Pettineo, Board Attorney; Sandi Freeman, Recording Secretary; Margaret Bodnar and Edward Gunnell, Student Board Representatives

Quorum Reached

Ms. Pollock read the Mission Statement and Statement to the Public.

5. Mission Statement

Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Ms. Pollock asked for a motion to accept and approve the minutes.

Motion was made by Mr. Sorino, seconded by Mr. Cattani, to accept and approval the minutes, as specified in Item #7.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Carey, Mr. Hoverter, Mr. Moran

MOTION CARRIED

Minutes

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of May 16, 2023. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Ms. Pollock turned the floor over to the Student Board Representatives for their reports.

8. Student Board Representative Report

Student Board
Representative
Reports

Margaret Bodnar presented the Student Council report. Spring sports are coming to the end of their seasons. The senior prom took place on June 3rd at Jumping Brook, and everyone had a very nice time. The Senior Awards night took place on June 7th.

Edward Gunnel presented the Key Club report. The academies and National Honor Societies are handing out the cords for graduation. Graduation practices are ongoing, and finals will begin on Thursday. The senior breakfast will be held on Wednesday, June 21st followed by graduation later that day. The new Key Club and Student Council boards are in place and ready for the next school year.

Mr. Loffredo thanked the students for an amazing job at representing themselves and their classmates this year. Both Ms. Pollock and Dr. Kasyan concurred with Mr. Loffredo's sentiments.

Ms. Pollock turned the floor over to Dr. Kasyan for the presentations.

9. Presentations

Presentations

Dr. Kasyan welcomed everyone and thanked the Board for putting students first along with recognizing teachers and those who will be retiring this year.

Dr. Kasyan and the building principals recognized and thanked the retirees for their dedication and commitment to the Manasquan Schools. He introduced and congratulated the retirees and presented them with a gift. A synopsis of their tenure and accomplishments while at Manasquan was read by their administrators.

Retirees
Recognition

- **Retirees**

- Donna Mead
- Joanne Lobosco
- Ann Marie LaMorticella
- Kathleen Stonaker
- Patricia Gallant
- Desiree Niemasz

Dr. Kasyan continued with the recognition of the Students and Teachers of the month. He provided the criteria the students need to meet in order to be recognized as a student of the month. Dr. Kasyan also read two quotes that highlight the importance and great qualities of our teachers. Dr. Kasyan introduced the students and teachers of the month and read a short synopsis of the students' accomplishments. They were all presented with Certificates of Commendations and the students also received personalized medals and Wally Bucks.

Students and
Teachers of the
Month

- **High School Students of the Month** – Taylor Hamarich, Senior – Finnegan Dougherty, Junior – Alyssa Forrester, Sophomore – Jake Romano, Freshman
- **High School Teacher of the Month** – John Driscoll
- **Elementary School Student of the Month** – Aiden Del Salto
- **Elementary School Teacher of the Month** – Juliana Rieth

Students and
Teachers of the
Month

Dr. Kasyan introduced and congratulated Mr. Fagen on being selected as the National History Club Advisor of the Year. Mr. Fagen was presented with a gift on behalf of the Board.

- **National History Club Advisor of the Year** – James Fagen

National
History Club
Advisor of the
Year
J. Fagen

Dr. Kasyan turned the floor over to the Principals for their reports.

10. Principals' Reports

- Lower Elementary School (PK-4) – Jaclyn Puleio
 - Warrior Buddy Project

Principals'
Reports

Ms. Puleio reviewed the five goals that were set at the beginning of the school year and updated the Board on the progress of each of the goals. Ms. Puleio explained the Warrior Buddy Project that was proposed to her by a 4th grade student, Joseph DeAntonio. Ms. Puleio introduced the members of the winning team. Ms. Puleio concluded her report. A copy of the report will be included in the formal minute book.

MES Lower
Elementary
School
Ms. Puleio

- Upper Elementary School (5-8) – Megan Manetta
 - Community Warriors Presentation

Ms. Manetta reported the progress of the goals at the upper elementary school that included an elective review and revisions to the G&T and Honors placement process. She reported on the many successes accomplished at the upper elementary school throughout the year. A continued endeavor is being made in the pursuit of academic excellence with the Science curriculum rollout, ongoing ReadyMath work and preparations for Wit and Wisdom. Ms. Manetta provided a video showcasing the Community Warriors. She asked Mr. Cinelli to join her at the podium to provide details on the program and introduce and congratulate the members of the Community Warriors. Ms. Manetta concluded her report. A copy of the report will be included in the formal minute book.

MES Upper
Elementary
School
Ms. Manetta

- High School – Robert Goodall

Mr. Goodall continues to celebrate with the students at the high school as the year comes to a close. He congratulated senior Cael Driscoll on his accomplishments at the Central Jersey Group 2 state championships for track. He congratulated sophomore Angelina George for winning the Central Jersey State Championship 1600M event. The advanced placement art student showcase will take place on June 9th through June 16th at The Fredrick Galleries in Spring Lake. Non-college bound students were given the opportunity to attend the 2023 NJ Expo Construction Trades Showcase on May 31st. He congratulated Ms. McHugh's Principals of Biomedical Science class on the excellent results achieved by the students on the end of the year exam. He reported on the increase in students scheduled for the Project Lead The Way Engineering and Biomedical Sciences classes for the 2023-2024 school year. Mr. Goodall thanked Ms. Edwards for her tireless efforts made in applying for and securing significant grants for the Academy of Engineering program. The summer on-line learning will take place again this year with 135 students signed up at this time for the program. He shared the 2023 student exam schedule that will take place on June 15th, 16th, 19th and 20th. The annual Baccalaureate Dinner will take place on Monday, June 19th and the 138th Annual Commencement of Manasquan High School will take place on June 21, 2023 at 6:00 p.m. Mr. Goodall concluded his report. A copy of the report will be included in the formal minute book.

MHS
Mr. Goodall

Dr. Kasyan asked for a short break to enjoy some refreshments at 7:11 p.m. Ms. Pollock reconvened the meeting at 7:18 p.m.

Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum
on Agenda
Items
No Comments

Ms. Pollock closed the Public Forum on Agenda Items, seeing no comments from the public. Ms. Pollock opened the second Public Forum.

12. Public Forum

Ms. Pollock closed the second Public Forum, seeing no comments from the public.

Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.

Public Forum
No Comments

13. Discussion Items June 13, 2023 Agenda (*Denotes Action Item on This Agenda)

- **Education, Curriculum & Technology***

Dr. Kasyan complimented the building principals for their presentations this evening.

- **Personnel– To be Discussed in Executive Session***

Dr. Kasyan reported that Personnel would be discussed in Executive Session.

- **Policy** – No updates to report
- **Finance**
- **Buildings & Grounds/Facilities**

Committee of
the Whole
Discussion
Items

Dr. Crawley reported on the final plans for the summer construction projects. He provided renderings of the following projects: The primary playground and site changes on Broad Street that has an anticipated completion in October. The Manasquan Elementary School macadam area in the rear of the building will have new garage doors installed that will provide clean and dry storage areas. The macadam will be redrained, replaced and restriped along with new basketball courts, a wall ball region and additional four-square areas. The high school track and field events area will be relocated from the current location off Sea Girt Avenue.

Summer
Construction
Projects
Dr. Crawley

Dr. Kasyan commented that the track coach, Ms. Read, asked if a facility could be constructed where she could supervise the athletes better without the need for an additional coach. The anticipated completion for these projects is October. The slate roof on the high school is anticipated to be completed before the beginning of the school year. The Superintendent's parking lot may be delayed until the spring. Dr. Crawley reported that the remainder of the projects will go out to bid in November.

Summer
Construction
Projects

Dr. Kasyan continued with the Superintendent's Report.

Supt's Report

14. Superintendent's Report & Information Items

Dr. Kasyan reported on the enrollment for the month of May, as specified in Document A.

Enrollment
Document A

- **Enrollment – Document A**
 - **Total Enrollment – 1,457**
 - **High School – 951**
 - **Elementary School – 506**

Dr. Kasyan reported that the district has fulfilled all of the state requirements for fire and safety drills in the elementary school and high school, as specified in Document B.

Attendance
Comparison,
Fire and Safety
Drills,
Suspensions
Document B

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **May 9th – Lockdown Drill**
 - **May 24th – Fire Drill**
 - **ABA/CLI Building:**
 - **May 9th – Lockdown Drill**
 - **May 24th – Fire Drill**
 - **Elementary School:**
 - **May 24th – Lockdown Drill**
 - **May 31st – Fire Drill**

Dr. Kasyan reported on the HIB Report for the month of May, as specified in Document C.

HIB Monthly
Report
Document C

- **HIB Monthly Report – Document C**
 - **High School: One Incident - 1 Not HIB**
 - **Elementary School: One Incident - 1 Not HIB**

Dr. Kasyan turned the floor over to Mr. Place for the report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**

Report of the
Assistant
Superintendent
Mr. Place

Mr. Place reported that notification went out to the parents of students in grades 5 through 12 regarding laptop returns. Grades 5 through 8 are scheduled for the end of this week and the high school students have the opportunity to return their laptops next week. Over the summer laptops are cleaned, refurbished and repaired. A significant change this year relates to the 130 students that will be taking on-line summer courses starting on July 10th. Laptops will be provided to those students for these courses. Mr. Place concluded his report.

Dr. Kasyan concluded his report.

Ms. Pollock asked for a motion to approve and accept the Superintendent's Report.

Motion was made by Mr. Loffredo, seconded by Mr. Sorino, to approve and accept the Superintendent's Report.

Discussion: None

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Carey, Mr. Hoverter, Mr. Moran

MOTION CARRIED

Approval and
Acceptance of
Supt's Report

Recommend approval and acceptance of the Superintendent's Report.

Ms. Pollock asked if there were any Manasquan General items that required a separate vote. Seeing none, she asked for a motion to approve Items 15 through #24.

Motion was made by Mr. Bolderman, seconded by Mr. Pellegrino, to approve Manasquan General Items #15 through #24.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter

MOTION CARRIED

Manasquan
General Items
#15 through
#24

MANASQUAN

General Items

- 15. Recommend** acceptance of the following Spring Lake Heights resident students in the 2023 LLD ESY program at the Manasquan Elementary School, at the per student tuition amount of \$2,816.60, plus any applicable related services (BCBA \$65.49/hour; Speech \$55.89/hour; OT \$67.21/hour; PT \$100/hour).

- SID# 3093746678
- SID# 1338691604

2023 ESY-LLD
Tuition
Students - SLH

- 16. Recommend** approval of the continuation of placement of Spring Lake Heights resident student ID#6283631013 in the Manasquan Elementary School 12-month MD program, from July 1, 2023 to June 30, 2024, at the 2023-2024 MD tuition rate of \$50,961.00 plus any applicable related services (BCBA \$65.49/hour; Speech \$55.89/hour; OT \$67.21/hour; PT \$100/hour). 1:1 Paraprofessional billed separately.

2023 July-June
MD Tuition
Student – SLH

- 17. Recommend** approval of the following affirmation of a Harassment, Intimidation, and Bullying (HIB) finding: RESOLVED that the finding in the Superintendent's report for HIB Incident #9827/MES #2 is affirmed by the Board of Education.

HIB Incident
#9827/MES#2
Affirmation

- 18. Recommend** approval of the following mileage reimbursement for the 2023-2024 school year:

| <u>Name</u> | <u>School Year</u> | <u>Rate</u> | <u>Not to Exceed</u> |
|--------------------|---------------------------|--------------------|-----------------------------|
| Teresa Savage | 2023-2024 | .47 cents/mile | \$300.00 |
| Alissa Boyne | 2023-2024 | .47 cents/mile | \$25.00 |
| Nicole DeStefano | 2023-2024 | .47 cents/mile | \$25.00 |
| Jill Wells | 2023-2024 | .47 cents/mile | \$25.00 |

2023-2024
Mileage
Reimburse-
ment

Professional Days

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

| <u>Date</u> | <u>Name</u> | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u> | <u>Cost</u> |
|------------------|----------------|------------------------|---|------------|-------------------------|
| April 27, 2023 | Juliana Rieth | Middletown Arts Center | Poetry Slam | Yes | None |
| July 11-14, 2023 | Christin Walsh | Boston, MA | Wilson Reading and Foundations Conference | No | None |
| July 13-14, 2023 | Pamela Kelly | Online | Foundations Training | No | Registration - \$399.00 |

MES
Professional
Days

Student Action**Field Trips**

20. **Recommend** approval of the field trips listed below: **None for the Month**

MES Field Trips
(No Report)

Placement of Students on Home Instruction

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home
Instruction
(No Report)

Placement of Students Out of District

22. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2022-2023 school year - **No Report for the Month**

2022-2023
External
Placements
(No Report)

23. **Recommend** approval of the 2023-2024 External Placement list that reflects tuition and transportation costs, as per **Document 1**.

2023-2024
External
Placements
Document 1

Financials

24. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **MAY 2023 as per Document 2**.

MES Central
Funds Report
Document 2

Ms. Pollock asked if there were any Manasquan/Sending Districts items that required a separate vote. Seeing none, she asked for a motion to approve Manasquan/Sending Districts General Items #25 through #60.

Motion was made by Mr. Pellegrino, seconded by Mr. Loffredo, to approve Manasquan/Sending Districts Items #25 through #60.

Discussion: Mr. Pellegrino referred to Item #30, the approval of Brown and Brown Health Benefits Brokers, and asked if this was the only response received for the Request for Proposals. He also asked how the amount compared to last year's cost. Dr. Crawley said it was the only RFP received and the cost is identical to the life of the last RFP.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Carey, Mr. Hoverter, Mr. Moran

MOTION CARRIED

Manasquan/
Sending
Districts
General Items
#25 through
#60

MANASQUAN/SENDING DISTRICTS**General Items****Secretary's Report/Financials**

25. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **MAY 2023** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's
Certification

Be it Resolved; that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is \$3,575,134.00 and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

District Taxes

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **MAY 31, 2023** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of the Secretary's Certification

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **MAY 31, 2023** as per Document D. (The Treasurer of School Moneys Report for the months of **MAY 2023** is on file in the Business Office and is in balance with the Secretary's Report).

*Secretary's Financial & Investment Report
Document D*

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **MAY 31, 2023**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for MAY and JUNE** as recommended by the Superintendent of Schools, as per Document D.

*Budget Certification
Document D*

Purchase Orders for the month of **JUNE 2023** be approved, as per Document E.

*Purchase Orders
Document E*

Recommend **acceptance** of the **Cafeteria Report** - Document F.

*Cafeteria Report
Document F*

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$157,344.92** for the month of **JUNE, 2023** be approved. Record of checks (**#53419** through **#53477**), and distributions are on file in the Business Office.

Bills (Current Expense)

Confirmation of **Bills (Current Expense)** for **MAY, 2023** at **\$,483,581.26** and checks (**#53295** through **#53418**).

Confirmation of Bills (Current Expense)

Recommend acceptance of the following **High School Central Funds Report** for the month ending **MAY 2023** as per Document G.

*MHS Central Funds Report
Document G*

26. **Recommend** approval of the acceptance of a Parent Paid Tuition Student (A.K. – Student ID# To Be Determined), in the 9th grade at Manasquan High School, for the 2023-2024 school year, in the annual tuition amount of \$9,770.00.
27. **Recommend** approval of the renewal of the School Bus B.O.E. Lease Agreement with Direct Bus Rental and Leasing, LLC, for the rental of one (1) 54-passenger school bus for the 2023-2024 school year, in the monthly lease rate of \$2,400.00. Copy on file in the Board Office.
28. **Recommend** approval of the application and acceptance of the Trees for Schools Grant offered by Sustainable Jersey.
29. **Recommend** approval of the contract with Music Theatre International for the Manasquan High School Drama Club's production of Into the Woods during the 2023-2024 school year, in the amount of \$5,641.25. Contract on file in the Board Office.

*2023-2024
MHS Parent Paid Tuition Student*

*2023-2024
Direct Bus Rental*

Trees for Schools Grant

*2023-2024
Music Theatre International Contract*

30. **Recommend** approval of the acceptance of the Request for Proposal from Brown and Brown Benefit Advisors, LLC, for Health Benefits Broker Services, effective July 1, 2023, in the amount of \$50,000.
31. **Recommend** approval of the acceptance of the Request for Proposal from Phoenix Advisors, for Financial Advisor Services, effective July 1, 2023, in accordance with fee schedule.
32. **Recommend** approval of the 2023-2024 District Dog Handler agreements between Susan Lord, Robert Goodall and Timothy Clayton and the Manasquan School District, as per **Documents H (1), (2) and (3)**.
33. **Recommend** approval of the Report of Awarded Contracts, Pursuant to PL 2015, Chapter 47, the Manasquan Board of Education intends to renew, award, or permit to expire contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A:18. Et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.
34. **Recommend** approval of the acceptance of the following sending district students, in the High School Center for Learning and Independence – ABA program, for the July 2023 to June 2024 school year, at the per diem rate of \$271.39. The annual tuition rate for 200 days, in the amount of \$54,278.00, plus any applicable related services: (BCBA \$65.49/hour; Speech \$55.89/hour; OT \$67.21/hour; PT \$100/hour)
- Belmar BOE: SID# 4331244884 (Academy)
 - Belmar BOE: SID# 4964056771 (Academy)
 - Brielle BOE: SID# 5361983973 (Academy)
 - Sea Girt BOE: SID# 6503723299 (Academy)
 - Spring Lake BOE: SID# 8636445771 (Academy)
 - Belmar BOE: SID# 1652089375 (CLI)
 - Brielle BOE: SID# 9934301998 (CLI)
 - Brielle BOE: SID# 4074694797 (CLI)
35. **Recommend** approval of the acceptance of the following sending district students, in the High School Center for Learning and Independence – ABA program, from September 7, 2023 to June 20, 2024, at the per diem rate of \$271.39. The annual tuition rate for 180 days, in the amount of \$48,850.20, plus any applicable related services: (BCBA \$65.49/hour; Speech \$55.89/hour; OT \$67.21/hour; PT \$100/hour)
- Belmar BOE: SID# 8382005812 (CLI)
 - Lake Como BOE: SID# 2378070896 (CLI)
36. **Recommend** approval of the acceptance of a Point Pleasant Board of Education resident student SID# 3219697560, in the High School Center for Learning and Independence (CLI), from September 7, 2023 to June 20, 2024, at the per diem rate of \$271.39. The annual tuition rate for 180 day, in the amount of \$48,850.20, plus any applicable related services (BCBA \$65.49/hour; Speech \$55.89/hour; OT \$67.21/hour; PT \$100/hour).
37. **Recommend** approval of the acceptance of a Neptune Township Board of Education resident student SID# 6550990677, in the High School Center for Learning and Independence (CLI), from September 7, 2023 to June 20, 2024, at the per diem rate of \$271.39. The annual tuition rate for 180 days, in the amount of \$48,850.20, plus any applicable related services (BCBA \$65.49/hour; Speech \$55.89/hour; OT \$67.21/hour; PT \$100/hour).

2023-2024
Brown &
Brown Benefit
Advisors, LLC.

2023-2023
Phoenix
Advisors

2023-2024
District Dog
Handlers
Document
H(1,2,3)

2023-2024
Report of
Awarded
Contracts

2023-2024 July
to June MHS
Sending
District CLI
Tuition
Students

2023-2024
September –
June Sending
District CLI
Tuition
Students

2023-2024
September –
June CLI
Student – Point
Pleasant BOE

2023-2024
September –
June CLI
Student –
Neptune
Township BOE

38. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Capital Reserve at year end not to exceed \$200,000.
39. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Tuition Reserve at year end not to exceed \$200,000.
40. **Recommend** approval for the Manasquan Board of Education to deposit current year surplus in Maintenance Reserve at year end not to exceed \$200,000.
41. **Recommend** approval of the 2023-2024 Shared Service Agreement between the Avon Board of Education and the Manasquan Board of Education for special education clerical services, as per **Document I.**
42. **Recommend** approval of the Limited Professional Design Services proposal from Tokarski + Millemann, for a new exterior door proposed for the new field house, in the amount of \$14,600, as per **Document J.**
43. **Recommend** approval of the acceptance of bids and the award of contract between Northeast Roof Maintenance, Inc., and the Manasquan Board of Education, for Renovations and Repairs to the roofs at Manasquan High School and Manasquan Elementary School, in the amount of \$644,500, as per **Document K** (Bid of May 24, 2023) (attorney reviewed and approved).
44. **Recommend** approval of the Sicilian Italian Language School, Palmero Italy program for student #5814029633 to take an AP Italian Language and Culture class online for \$700.00.
45. **Recommend** approval of the acceptance of a donation to the Academy of Engineering in the amount of \$1,000.00 from the family of Dr. Charles Tassini.
46. **Recommend** approval of the acceptance of a donation of five trees, valued at \$1,925.00 from the Shade Tree Commission.
47. **Recommend** approval of application and acceptance of Esports Grant funds for the purchase of gaming equipment with an estimated value of \$30,000.00.
48. **Recommend** approval of the amendment of following job description, as per **Document L:**
 - Transition Coordinating Teacher
49. **Recommend** approval to use the services of Lorelei Lorissa Cheli-Voorhees, licensed Learning Disabilities Teacher Consultant, to perform educational evaluations at \$500.00 per evaluation.
50. **Recommend** approval to use the services of Shore Testing / Joanna Sisk, licensed Learning Disabilities Teacher Consultant, to perform educational evaluations at \$500.00 per evaluation.
51. **Recommend** approval of the Order Agreement with Active Internet Technologies, dba Finalsity, for website and mobile app hosting and content management system for the 2023-2024 through the 2027-2028 school years as per **Document M.** (attorney reviewed and approved.)
52. **Recommend** approval of the School Energy Savings Obligation Refunding Bond Ordinance of the Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey, providing for energy conservation improvements, appropriating not to exceed \$3,500,000 therefor and authorizing the issuance of not to exceed \$3,500,000 energy savings obligation refunding bonds to provide for such improvements, as per **Document N.**

*Capital Reserve
Deposit*

*Tuition Reserve
Deposit*

*Maintenance
Reserve
Deposit*

*2023-2024 CST
Shared-Svcs.
Avon BOE
Document I*

*Tokarski +
Millemann –
Ext. Door
Document J*

*Northeast Roof
Maintenance
Inc. MHS/MES
Roofs
Document K*

*AP Italicee
Language &
Culture Class*

*Donation to
Academy of
Engineering*

*Donation of
Trees*

Esports Grant

*Transition
Coordinating
Teacher
Document L*

*Ms. Cheli-
Voorhees,
Educ. Evals.*

*Shore Testing,
Educ. Evals.*

*Active Internet
Tech- Finalsity
Document M*

*SESO
Refunding
Bond
Ordinance
Document N*

- 53. Recommend** approval of the resolution determining the form and other details of not to exceed \$3,500,000 principal amount of school energy savings obligation refunding bonds of the Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey and providing for the sale and the delivery of such bonds, as per **Document O**.
- 54. Recommend** approval of the contract with Honeywell to implement the Energy Savings Plan approved May 16, 2023, which contract will not include a savings guarantee offered by Honeywell, and as per **Document P**, subject to review, and with such changes as required, by Board Counsel.
- 55. Recommend** approval of the 2022-2023 Joint Transportation Agreement with the Sea Girt Board of Education to provide transportation for the Sea Girt Elementary School students for a field trip to Brielle on June 13, 2023, as on file in the board office.
- 56. Recommend** approval of the purchase of instructional and administrative software titles, subscriptions, and renewals as listed below for the 2023-2024 school year. These purchases do not have an applicable state contract and the purchases qualify as exempt as per N.J.S.A. 18A:18A-5(19):

| Product/Title | Vendor | Amount |
|---|------------------------------|--|
| Canvas LMS | Instructure | \$12,336.00 |
| Finalsite Website Hosting & District App | Finalsite | \$5,600.00(1-time setup) \$11,716.00 (annual) |
| Frontline 504, IEP, & RTI Direct | Frontline | \$19,397.94 |
| Frontline Applicant Tracking & Absence/Substitute Management | Frontline | \$16,089.89 |
| Genesis Student Information System & SchoolFi (HR, Payroll, & Accounting) | Genesis Educational Services | \$31,964.00 |
| Linewize Monitor | Howard Technology Solutions | \$5,544.00 |
| NetRef Classroom Management | Howard Technology Solutions | \$5,280.00 |

*SESO
Refunding
Bonds Form
Document O*

*2023
Honeywell
Contract
Document P*

*2022-2023
Joint
Transportation
Agreement –
Sea Girt BOE*

*2023-2024
Instructional &
Administrative
Software*

57. Recommend approval of the following mileage reimbursement for the 2023-2024 school year:

| <u>Name</u> | <u>School Year</u> | <u>Rate</u> | <u>Not to Exceed</u> |
|-------------------|--------------------|----------------|----------------------|
| Peter Crawley | 2023-2024 | .47 cents/mile | \$400.00 |
| Jesse Place | 2023-2024 | .47 cents/mile | \$400.00 |
| Jennifer Steffich | 2023-2024 | .47 cents/mile | \$250.00 |
| Doanld Bramley | 2023-2024 | .47 cents/mile | \$1,500.00 |
| Kevin Hyland | 2023-2024 | .47 cents/mile | \$500.00 |
| Paulo Castanheira | 2023-2024 | .47 cents/mile | \$100.00 |
| Meghan Dullea | 2023-2024 | .47 cents/mile | \$100.00 |
| Kimberly Murin | 2023-2024 | .47 cents/mile | \$800.00 |
| Pamela Cosse | 2023-2024 | .47 cents/mile | \$400.00 |
| Susan Lord | 2023-2024 | .47 cents/mile | \$400.00 |
| Susan Steinberg | 2023-2024 | .47 cents/mile | \$400.00 |
| Kelly Balon | 2023-2024 | .47 cents/mile | \$800.00 |
| Kristen Minutoli | 2023-2024 | .47 cents/mile | \$100.00 |
| Elizabeth Walling | 2023-2024 | .47 cents/mile | \$100.00 |

Professional Days

58. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

| <u>Date</u> | <u>Name</u> | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u> | <u>Cost</u> |
|----------------------|--|--------------------|-------------------------------|------------|--------------------------------|
| June 6 – 9 2023 | Pete Crawley | Atlantic City | NJASBO Conference | No | Registration: \$275.00 |
| October 23 – 26 2023 | Manasquan Board of Education Members & District Administrators | Atlantic City | NJSBA Workshop 2023 | No | Group Registration: \$2,100.00 |
| July 24-27, 2023 | Lawrence Chiang | Online | AP Physics Course Preparation | No | Registration - \$650.00 |

MINUTES – June 13, 2023

| | | | | | |
|------------------|---------------|----------------------|---------------------------------|-----|--|
| June 20-23, 2023 | Jamie Onorato | St. Pete's Beach, FL | IB Program Coordinator Training | Yes | Airfare – \$486.75 Hotel - \$1,456.93 Transportation – \$100.00 Parking - \$101.50 Tolls - \$20.00 Mileage - \$47.94 Meals/Incidentals - \$241.50 Registration – \$1,125.00 |
|------------------|---------------|----------------------|---------------------------------|-----|--|

MHS
Professional
Days

**Student Action
Field Trips**

59. Recommend approval of the field trips listed below:

MHS Field Trips

| <u>Date</u> | <u>Name</u> | <u>Subject</u> | <u>Destination</u> | <u>Purpose</u> | <u>Sub</u> | <u>Other Board Costs</u> | <u>Other Funds</u> |
|--|---|----------------|-----------------------|---|------------|--------------------------|--------------------|
| July 10, 24, 2023 August 7, 2023 | Kelly Balon Paulo Castanheira Kimberly Murin Meghan Dullea Jenna Platten Jeanne Walsh Nicole Proctor Emily Bruno Jacqueline Wheeler | CLI Academy | Shoprite of Wall | Community Based Learning | No | 1 Bus - \$300.00 | None |
| July 17, 31, 2023 | Kelly Balon Paulo Castanheira Kimberly Murin Meghan Dullea Jenna Platten Jeanne Walsh Nicole Proctor Emily Bruno Jacqueline Wheeler | CLI Academy | Shoprite of Belmar | Community Based Learning | No | 1 Bus - \$300.00 | None |
| July 11, 18, 25, 2023 August 1, 8, 2023 | Kelly Balon Paulo Castanheira Kimberly Murin Meghan Dullea Jenna Platten Jeanne Walsh Nicole Proctor Emily Bruno Jacqueline Wheeler | CLI Academy | Planet Fitness - Wall | Community Based Learning – Physical Education | No | 1 Bus - \$300.00 | None |
| July 12, 2023 August 2, 9, 2023 | Kelly Balon Paulo Castanheira Kimberly Murin Meghan Dullea Jenna Platten Jeanne Walsh Nicole Proctor Emily Bruno Jacqueline Wheeler | CLI Academy | Planet Fitness - Wall | Community Based Learning – Physical Education | No | 1 Bus - \$300.00 | None |

MINUTES – June 13, 2023

MHS Field Trips

| | | | | | | | |
|---|---|-------------|---|--|----|------------------|------|
| July 12, 2023 | Kelly Balon Paulo Castanheira Kimberly Murin Meghan Dullea Jenna Platten Jeanne Walsh Nicole Proctor Emily Bruno Jacqueline Wheeler | CLI Academy | Howell Lanes | Community Based Learning – Social Leisure Activities | No | 1 Bus - \$350.00 | None |
| July 13, 20, 27, 2023 August 3, 10, 2023 | Kelly Balon Kimberly Murin Meghan Dullea Jenna Platten Jeanne Walsh Nicole Proctor Emily Bruno Jacqueline Wheeler | CLI | Planet Fitness - Wall | Community Based Learning – Physical Education | No | 1 Bus - \$300.00 | None |
| July 19, 2023 | Kelly Balon Paulo Castanheira Kimberly Murin Meghan Dullea Jenna Platten Jeanne Walsh Nicole Proctor Emily Bruno Jacqueline Wheeler | CLI Academy | Planet Fitness – Wall and Belmar Town | Community Based Learning – Social Leisure Activities | No | 1 Bus - \$300.00 | None |
| July 26, 2023 | Kelly Balon Paulo Castanheira Kimberly Murin Meghan Dullea Jenna Platten Jeanne Walsh Nicole Proctor Emily Bruno Jacqueline Wheeler | CLI Academy | Jersey Shore Blue Claws Stadium | Community Based Learning – Social Leisure Activities | No | 1 Bus - \$350.00 | None |
| August 2, 2023 | Kelly Balon Paulo Castanheira Kimberly Murin Meghan Dullea Jenna Platten Jeanne Walsh Nicole Proctor Emily Bruno Jacqueline Wheeler | CLI Academy | Planet Fitness – Wall and Jenkinson's in Point Pleasant | Community Based Learning – Social Leisure Activities | No | 1 Bus - \$300.00 | None |
| August 9, 2023 | Kelly Balon Paulo Castanheira Kimberly Murin Meghan Dullea Jenna Platten Jeanne Walsh Nicole Proctor Emily Bruno Jacqueline Wheeler | CLI Academy | United Skates of America in Jackson | Community Based Learning – Social Leisure Activities | No | 1 Bus - \$350.00 | None |

Placement of Students on Home Instruction

MHS Home
Instruction

- 60. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

| | | |
|-------------|----------|---|
| #5496286775 | Grade 10 | June 12, 2023 – June 21, 2023 (Medical) |
| #5702387724 | Grade 10 | June 11, 2023 – June 21, 2023 (Medical) |
| #8674782460 | Grade 10 | June 11, 2023 – June 21, 2023 (Medical) |
| #9080423298 | Grade 12 | May 25, 2023 – June 21, 2023 (Medical) |

Ms. Pollock asked if there was any Old or New Business to come before the Board.

61. Old Business/New Business

Old Business /
New Business

The Board congratulated Ms. Walsh on her new appointment that will be approved after executive session.

Ms. Pollock reported that a Board Ad-Hoc Committee is being formed to review curriculum. She asked anyone interested in serving on the committee to send her an email.

Ms. Pollock asked for a motion to enter Executive Session.

Motion was made by Mr. Sorino, seconded by Ms. Bossone, and approved by voice vote by all present in favor to enter into Executive Session at 7:33 p.m.

MOTION CARRIED

Executive
Session

62. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Leave of Absence, Resignation, Superintendent Evaluation)
- ___ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION
WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

Executive
Session

*Motion was made by Mr. Loffredo, seconded by Mr. Sorino, and approve by voice vote of all those present
in favor to reconvene the regular public meeting at 7:49 p.m.* **MOTION CARRIED**

Motion to
Reconvene

63. Roll Call

| | | |
|----------------------------|------------------------------|-----------------------------|
| Bruce Bolderman | Eugene Cattani | Michael Moran (SL) - absent |
| Donna Bossone | Terence Hoverter - absent | Thomas Pellegrino |
| Martin Burns | Joseph Loffredo | Alexis Pollock |
| James Carey (SLH) - absent | Joseph Milancewich (Brielle) | Alfred Sorino |
| | | Quorum Reached |

Ms. Pollock asked for a motion to approve Manasquan Item #64.

*Motion was made by Mr. Pellegrino, seconded by Mr. Cattani, to approve Manasquan Item #64 –
Elementary School Personnel, as specified in Document 3.*

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter **MOTION CARRIED**

Manasquan
Item #64 –
MES Personnel
Document 3

**MANASQUAN
Personnel**

64. Recommend approval of the Elementary School personnel as per Document 3.

Ms. Pollock asked for a motion to approve Manasquan/Sending Districts Item #65.

*Motion was made by Mr. Loffredo, seconded by Mr. Sorino, to approve Manasquan/Sending Districts’
Item #65, High School Personnel, as specified in Document Q.*

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Mr. Carey, Mr. Hoverter, Mr. Moran **MOTION CARRIED**

Manasquan/
Sending
Districts’ Item
#65
MHS Personnel
Document Q

**MANASQUAN/SENDING DISTRICTS
Personnel**

65. Recommend approval of the High School personnel as per Document Q.

Ms. Pollock asked for a motion to adjourn.

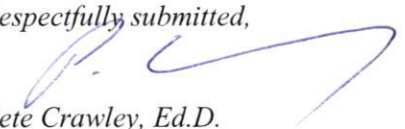
*Motion was made by Mr. Sorino, seconded by Ms. Bossone, and approved by voice vote of all those present
in favor to adjourn the meeting at 7:51 p.m.* **MOTION CARRIED**

Adjournment

66. Adjournment

Motion to Adjourn

Respectfully submitted,


Pete Crawley, Ed.D.
Board Secretary